



American Legion Auxiliary
Department of Michigan
212 N. Verlinden Ave., Ste. B • Lansing, Michigan 48915
Phone 517-267-8809 • Fax 517-371-3698
www.michalaux.org



TO: DEPARTMENT OFFICERS
DISTRICT PRESIDENTS
PAST DEPARTMENT PRESIDENTS
DEPARTMENT COMMITTEE CHAIRMEN (FOR INFORMATION ONLY)

FROM: Georgia Downs, Department President

DATE: August 17, 2019

CALL FOR DEPARTMENT EXECUTIVE COMMITTEE MEETING

In accordance with Article V, Section 3, Department Bylaws, the second meeting of the Executive Committee for the 2019-20 year is hereby called for one (1) day on Friday, September 20, 2019 starting at 12:00 p.m. at the Holiday Inn Gateway in Flint, Michigan.

ARTICLE V, SECTION 2, DEPARTMENT BYLAWS: "Each Past Department President shall be a member of the Executive Committee with vote, but without expenses as long as she remains a member in good standing of a duly chartered Auxiliary Unit in the Department of Michigan."

Department Standing Rules, Department Finances, page 29: "Expenses for attendance at the Second Executive Committee Meeting shall be transportation plus per diem for one (1) day for Department Officers, National Executive Committeewoman, Parliamentarian, and such other persons as the Department President deems necessary, with the exception of the Department President and Department Secretary/Treasurer who shall receive actual expenses."

Committee Chairmen are not required to report at the Executive Board Meeting unless they receive an official letter from the Department President.

District Presidents unable to attend the Executive Board Meeting should contact their District Vice President so she can represent your District. Please notify the Department office if you are unable to attend.

Also members called to the DEC meeting:

Lynn Terhune, Finance Chairman
Candie Chase, Personnel Chairman

Transmitted by: Brandy A. Nelson, Executive Director / Secretary



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TO: All Department Chairmen of Standing Committees
FROM: Georgia Downs, Department President
RE: Fall Conference—SATURDAY SESSION FORMAT

Fall Conference is scheduled for Friday and Saturday, September 20th and 21st 2019. You will be presenting a program at Fall Conference at the Holiday Inn Gateway in Flint. The complete schedule is listed on the following sheet. We will be starting our adventure and travels to the past beginning with the forming of the American Legion Auxiliary, 100 years ago. Remember this is to be a fun of celebrating our 100 years of Service to our Veteran and their Families. Choose whichever Era you would like to dress as. I am remembering the Days the Great Gatsby. Look forward to having a fun time and learning about our programs.

The Past Department Presidents will be asked to sit with either their Unit or their District. It is recommended that you have a prepared card stating those items you want to cover in your 15 minute segments (a little about yourself, what you want to emphasis in your program this year, awards, etc.)

As you prepare, please keep the following things in mind:

- 1: **DO NOT READ YOUR GUIDE.** The members can read the Guide at their convenience. You need to talk about the highlights of your program. Tell about ideas, contests available, if any, and reasons to work this program.
2. If you want a handout, each chairman is responsible for providing her handout. Handouts about your program can include examples of what you expect from the Units and each Districts, suggestions of ideas, reference materials, contacts/mentors. Department recommends that you have at least 200 copies of each handout.
3. If you are nervous about talking to groups, remember we are all the same... members of the American Legion Auxiliary. Talk to them. Do not read to them. They are your friends. Relax and enjoy!

We will again have a workshop evaluation form available for comments. This will not be to criticize your performance, only to help us improve future Conferences.

**AMERICAN LEGION AUXILIARY
FALL CONFERENCE SCHEDULE
Gateway Center, Flint
September 20 - September 21, 2019**

FRIDAY, SEPTEMBER 20, 2019

12:00 p.m.- 2:00 p.m. Department Executive Board Meeting

2:00 p.m. - 3:30 p.m. Leadership

7:00 p.m. Fall Conference Opening
 Guests, including Commander and NEC and Guest
 Finance, Lynn Terhune Chairman
 Music, Robin Basarabska, Chairman
 Chaplain, Kim Champion, Chairman
 Historian, Julie Becker, Chairman

SATURDAY, SEPTEMBER 22, 2018

9:00 – 9:30 Reporting – Georgia Downs

9:30 – 9:45 Americanism – Mary Tyler, Chairman

9:45 – 10:00 Auxiliary Emergency Fund, Judy Lynch, Chairman

10:00 – 10:15 Children & Youth, Kathy Copeland, Chairman

10:15 – 10:30 Community Service, Peggy Nolff, Chairman

10:30 – 11:00 Constitution & Bylaws, Sharon Schulte, Chairman

11:00 – 11:15 Education, Carol Burke, Chairman

11:15 – 11:45 Girls State, Beryl Robbins, Chairman

11:45 – 12:00 Junior Activities, Chris Merlington, Chairman

12:00 - 1:15 LUNCH BREAK

1:15 – 1:30 VA & R, Bonnie Holt, Chairman

1:30 – 1:45 Legislative, Mary Dubay, Chairman

1:45 – 2:45 Membership, Anita Mennel Chairman

2:45 – 3:00 National Security, Marcy Jorae, Chairman

3:00 - 3:15 Past Presidents Parley, Sue Verville, Chairman

3:15 – 3:35 Poppy, Connie Kovacs, Chairman

3:35 – 3:50 Public Relations, Barbara Hoaglund, Chairman

3:50 – 4:10 100 Year Anniversary - - Marcy Jorae

4:10 – 5:00 Wrap-up

THE AMERICAN LEGION
DEPARTMENT OF MICHIGAN



**2019 FALL CONFERENCE
REGISTRATION FORM**



September 20 - 22, 2019

Holiday Inn Gateway Centre
Flint, Michigan

Hosted by the Genesee County Convention Corporation

All room reservations, requests and special needs are to be placed through the Holiday Inn Gateway Centre, 5353 Gateway Center, Flint, MI 48507 - (810) 232-5300.

A block of rooms are available at the Holiday Inn Gateway and the Courtyard Marriott until August 25, 2019. Mention the American Legion reservation code **ALD** to secure the special room rate of \$97.00 + 11% hotel tax. Contact Tim Hernandez with any questions at 810-653-0314 or 810-444-2502.

Registration fee is **\$15.00 per person**. Make your check payable to:
Genesee County Convention Corp. or to: **GCCC.**

Mail to: Tim Hernandez, 719 E Chelsea Cir, Davison MI 48423-1204

The American Legion requires that each person in a room must register with the corporation and be issued an official badge to be allowed to attend any meeting, session or event.



2019 Fall Conference Registrant Information

PLEASE PRINT	LEGION	AUX	SAL	ALR
NAME: _____	_____	_____	_____	_____
ADDRESS: _____				
CITY/ST/ZIP: _____				
GUESTS' NAMES:				
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

\$15.00 x _____ (number of people registering) = \$ _____ .
Please find enclosed: \$ _____ for _____ registration(s).

Are your hotel reservations confirmed with the Holiday Inn Gateway? (810-232-5300): Yes No

If not, then the Courtyard Marriott? (810-232-3500) : Yes No

Best Western Plus? (810-232-9000) : Yes No

I am commuting daily: Yes No

Other accommodations? _____

Please provide the following contact information:

Ph: (_____) _____ email: _____