

AMERICAN LEGION AUXILIARY DEPARTMENT OF MICHIGAN

IMPORTANT -- PLEASE READ ENTIRE BULLETIN

TO: UNIT REHABILITATION CHAIRMEN

RE: CHRISTMAS GIFT SHOP – GRAND RAPIDS HOME FOR VETERANS

DATES: Tuesday, December 3, 2019
Wednesday, December 4, 2019

WORKERS: From the **FIFTH, SEVENTH, NINTH, AND NINETEENTH** Districts

GIFTS: To be supplied by the Units in the **5th, 7th, 9th, and 19th** Districts.
Boxes must be delivered to the Home no later than November 11, 2019
NO WEEKEND DELIVERIES. WHEN DELIVERING IN PERSON, PLEASE SEAL BOX AS IF FOR MAILING. MAKE SURE "GIFT SHOP AND UNIT NUMBER" ARE MARKED ON THE OUTSIDE OF EVERY BOX AND ADDRESS AS FOLLOWS:

Grand Rapids Home for Veterans
American Legion Auxiliary Gift Shop
Attention: Sarah Brooks, Hospital Representative
3000 Monroe Ave. N.W.
Grand Rapids, MI 49505

PLEASE READ CAREFULLY

Enclose the **WHITE** copy of the packing list in the box. If more than one box is sent, mark boxes 1 of 3, 2 of 3, etc. Additional copies should be sent as follows:

YELLOW goes to your DISTRICT VA&R Chairman
PINK for the Unit files.

If you want a confirmation of receipt, you **MUST** enclose a self-addressed, stamped postcard or stamped envelope with your gifts for acknowledgment from the Hospital Representative.

After the 2018 Christmas Gift Shop, some changes have been made for 2019. Since the number of members at GRHV is getting lower, we are revising the number of gifts requested from the Units in your Districts

<u>Membership</u>	<u>Suggested Number of Gifts</u>	<u>Membership</u>	<u>Suggested Number of Gifts</u>
10-25	9 5 women, 2 men, 2 children	276-325	22 10 women, 10 men, 2 children
26-50	10 5 women, 3 men, 2 children	326-375	22 10 women, 10 men, 2 children
51-75	10 5 women, 3 men, 2 children	376-425	22 10 women, 10 men, 2 children
76-100	10 5 women, 3 men, 2 children	426-475	22 10 women, 10 men, 2 children
101-125	11 5 women, 3 men, 2 children	476-550	27 17 women, 10 men, 2 children
126-150	11 5 women, 3 men, 2 children	551-625	27 17 women, 10 men, 2 children
151-175	11 5 women, 3 men, 2 children	626-700	27 17 women, 10 men, 2 children
176-225	11 5 women, 3 men, 2 children	701+	37 20 women, 15 men, 2 children
226-275	12 7 women, 5 men, 2 children		

After reviewing the inventory after the 2018 Gift Shop, we are listing items that we felt would be popular and also items that are not needed. However, this list is not all inclusive. We are also asking that the items donated have a value of at least \$10.00. The members at the Home deserve to select quality items for their family members for Christmas. Here are a few suggestions:

We have a need for

- Men's and Women's Watches (pull stem out so the battery doesn't wear down)
- Men's and Women's Wallets (leather)
- Men's and Women's Cologne Sets (plastic only)
- Men's Tool Sets (small and not too heavy – multi-purpose tools are popular)
- Women's Quality Jewelry
- Blankets – Full size (no throws)
- Clock Radios
- Flashlights
- Children's items, such as board games, stuffed animals, etc. (pre-teens and teens)
- Gift Cards: Applebee's, Meijer, Walmart, McDonalds, Burger King (please include receipts)

Not Needed

- Clothing – men or women
- Bath Towel sets
- Kitchen Towel Sets
- Throws
- Gift Cards: Tim Horton, Coldstone, Subway, I Tunes

SOME IMPORTANT DO'S AND DON'TS

- DO**
1. Do be on time, both in sending your gifts and reporting to work at the Gift Shop.
 2. Do be sure you list the retail value of the gifts donated.
- DON'T**
1. Do not send any glassware or breakable items.
 2. Do not send hand made items.
 3. Do not send articles valued at less than \$10.00.
 4. Do not send candy, house slippers, pajamas or nightgowns, any women's clothing, puzzles, books, stationary, purses, handkerchiefs, and NO GIFT BOXES.
 6. Do not send Christmas decorations.
 7. Consider size and weight when selecting items (costly to mail).

Purchase of these gifts is the responsibility of the UNIT. However, in an **EMERGENCY** situation only, if a Unit is unable to shop, the Hospital Representative will shop for you, **PROVIDING** funds are sent to Department by **OCTOBER 15**. ALL MONIES ARE TO GO TO DEPARTMENT CLEARLY MARKED FOR THE GRAND RAPIDS HOME FOR VETERANS CHRISTMAS GIFT SHOP.

GIFT SHOP HOURS ARE 8:30 A.M. TO 3:00 P.M.

Workers are asked to specify which day(s) they can work and give that information to Sarah Brooks by phone or mail (home address and phone listed below) no later than NOVEMBER 21. Please arrive at the Home by 8:00 A.M. Your help can be used anytime that is convenient for you. However, help is especially needed on Wednesday.

Sarah Brooks, Hospital Representative
Grand Rapids Home for Veterans
701 Prince St. S.E.
Grand Rapids, MI 49507-1241
Phone: (616) 243-3520