

Past Presidents Parley Guide

2020-2021

Past Presidents Parley Committee:

Chairman: Sue Verville--112 Playground Rd. Iron River, Mi 49935

Cell # 906-367-4149 home #906-265-9848 Email: sverville11@hotmail.com.

Committee member: Carrie Bowerman—700 Spring St. Apt#3 Olivet, Mi. 49076

Email: bowmancarrief@aim.com

Committee member: Ellen Jackson—11355 Irish Rd. Otisville, Mi. 48463

Email: sleepy1960@yahoo.com.

National Chairman: Carlene Ashworth Dept. of Texas 2619 Norman St. Pasadena, TX. 77506

Email: carlene@flash.net.

Committee Contact Information: pastpresidentsparley@ALAVeterans.org.

Mission: The Mission of the Past Presidents Parley Committee is to utilize the experience and knowledge of past Auxiliary Leaders for the training and encouragement of future Auxiliary Leaders. Through the Past Presidents Parley Committee, the women who have served as Unit, Department and National Presidents can continue in active service to the Auxiliary to help ensure a strong leadership future for the organization. The Past Presidents Parley also recognizes and honors female veterans and presents the Salute to Servicewomen Award.

Organizing New Parleys and Sharing Knowledge:

Sometimes our most valuable resources in our great organization are often overlooked “Our Past Presidents”. Through the Past Presidents Parleys they can contribute to the organization with their knowledge and opportunity to help organize new Units and District Past Presidents Parley Committees. Encourage all your past Presidents to get involved. Give them a job to do and ask them to be active as much as they can. They are more than willing to share the knowledge and wisdom they are learned over the years that can help you. We all need to encourage new ideas. If we fail, we fail but we try again. We all need to be role models who adhere to the all the important documents of our organization (Constitution & Bylaws, Standing Rules, Roberts Rules of Order, Unit Handbook, Parliamentary Procedures, etc.}).

Membership: As a past Department President we know first- hand how exciting it is to reach membership goals and see continued growth of our organization. The honor of being a member of this great organization is wonderful privilege and a great way to help others. As Past Presidents we can offer our assistance within our Unit, Districts and Department to help our

membership to grow. Try offering an award to any Past President who signs up a certain number of new members this coming year. This will also help our membership team.

Unit Member of the Year:

To recognize the contributions made by a valued unit member who **never held an office higher than unit president**. It celebrates and recognizes those members who quietly work the mission of the American Legion Auxiliary. Select one member to compete for the Department Unit Member of the Year award by researching the criteria within your Department and making a nomination and honor her within the Unit. Encourage other Units to participate. The Department winning Unit Member of the Year will be recognized at National Convention.

Unit Member of the Year Award Criteria:

1. Only senior members in good standing are eligible.
2. Current membership dues must be paid.
3. The member cannot have obtained an elected or appointed leadership role than that of Unit President.
4. Selection is based on accomplishments, activities, etc., for the current administrative year.
5. Years of membership are not part of the criteria; the nominee may be a new member.
6. Each Department may submit only one entry to National.
7. The Unit must submit a narrative of 1,000 words or less describing the nominee's accomplishments and activities together with the nominee's name and address. The Unit President and Secretary must sign the entry form unless the nominee is one of them, in which case a Past Unit President must sign the entry form.
8. **All entries must be submitted to your District Chairman by March 30, 2021.**

District Chairman must submit the winning entry, along with **GREEN SLIP by April 1, 2021** to Department. Please send all entries to the following address:

Submit entries to:

American Legion Department of Michigan Auxiliary C/O Sue Verville
212 N. Verlinden Lansing, MI 48915

Or email to: sverville11@hotmail.com remember to include a subject title on email.

Scholarships in the Field of Medicine:

To assist deserving students who are pursuing the education in the nursing field, physical therapists, respiratory therapists and staff in general. Undertake funding efforts to provide scholarship benefits to individuals entering and attending medical training. Develop resources to provide financial aid information for students who are planning to pursue a career in the medical field. Units and Districts can help with job fairs or fund raiser to help sponsor a Past Presidents Parley Scholarship.

Recognizing Female Veterans:

We need to make everyday special for all our Veterans but especially for our Female Veterans. Develop good communications with the women veterans in your community. Send them greeting cards on special occasions. Make personal phone calls when possible. Make goodie bags or gift baskets for the holidays for them. Assist them with any medical necessities (appointments, resources from Service Officer, picking up medications, etc.) and or adopt a women veteran in a long-term care facilities. Help engage in legislation, programs and activities that support advocacy on behalf of Women Veterans.

Salute to Servicewomen:

The Past Presidents Parley will continue to recognize the military service of female personnel, including the National Guard and Reserve components, representing each branch of service at the National Convention.

Salute to Servicewomen Award Criteria:

1. Nominees should be on active duty or reserves and willing to attend the National Convention if possible. A brief narrative of their Military Service should be included with the entry.
2. The nominating person or the servicewoman writes a narrative (750 words or less) or creates a YouTube video (3 minutes or less, under 2GB) that shows the nominated servicewoman demonstrating exemplary service both in and out of uniform making the future face of **women in the military**.
3. Entry must include nominee's name, address, Unit name and number and the signature of the Unit President or Past Presidents Parley Chairman.
4. One applicant for each branch of service (Army, Navy, Air Force, Marines and Coast Guard (including National Guard and Reserve components of each branch).
5. **Units: Submit your entries by March 30, 2021 to your District Chairman.**

6. Districts: Submit your entry with the Green Slip by April 15, 2021 to:

American Legion Department of Michigan Auxiliary C/O Sue Verville
212 N. Verlinden Lansing, MI 48915

Or email to: sverville11@hotmail.com. Remember to put a subject title on email.

Department Award

Trudy Anderson Memorial Citation:

For the most outstanding Parley report submitted in essay form (500-1000 words) to the District Chairman by **March 30, 2021**. The District Chairman is to send the winning entry from the District to **Department Chairman Sue Verville by April 15, 2021 with the Green Slip.**

What is the program and why do we have it? The purpose of the Past Presidents Parley (PPP) committee is to utilize the experience and knowledge of past Auxiliary Leaders for training and encouragement of future Auxiliary Leaders. Through the Past Presidents Parley committee, women who have served as Unit, Department and National Presidents have an opportunity to continue in active service to the Auxiliary. This helps ensure a strong leadership for the organization. The Past Presidents Parley also recognizes and honors outstanding Unit members through Unit Membership of the Year, and female Veterans through the Salute to Servicewomen Awards. Past Presidents Parley and the ALA Centennial Strategic Plan: Designed to help Auxiliary women who have served as Unit, Department, or National Presidents, members of this committee model civility, loyalty and service before self as they actively work to build a strong future for the organization. (Goal 2, Goal 3 and Goal 4).

Past Presidents Parley Awards Deadlines and Submission Requirements:

Taking the time to share a favorite story about the positive impact you or someone you know has had on our mission is worth doing! It helps us tell the world, who we are, what we do and why we matter. Just three simple steps to add your part to our national success story:

Please follow instructions as you fill out the National Report and Awards Cover Sheet found in the awards section of the Annual Supplement to the Programs Action Plan.

Provide details/examples about the activity as outlined in the 2017-2022, Programs

Action Plan, National Report and Awards Cover Sheet, deadlines, and PPP committee contact information may be found on the PPP committee page on the national website,

www.ALAforVeterans.org.

Member Award: Unit Member of the Year

1. **Deadline: June 1, 2021.**
2. Must submit Unit Member of the Year Award Form available for download on the PPP page on the national website.
3. Sent to National Past Presidents Parley Chairman Carlene Ashworth info listed above, postmarked or emailed by 5 p.m. EST on the deadline listed above.

National Award: Salute to Servicewomen

1. **Deadline: June 1, 2021**
2. Must submit Salute to Servicewomen Award Nomination Form available for download on the PPP page on the national website
3. Send to National Past Presidents Parley Chairman Carlene Ashworth info listed above, postmarked or emailed by 5 p.m. EST on the deadline listed above.

Past Presidents Parley Reporting:

An annual report is not required; however, an annual summary and a mid-year progress report are suggested as tools to gauge the direction and effectiveness of department activities

Units are asked to send **a Mid-Year Report to their District Chairman** by the **December 1, 2020.**

The **District Chairman** is asked to send a **Mid-Year Report to their Department Chairman** by **December 15, 2020.**

Send them to Sue Verville at 112 Playground Rd. Iron River, Mi. 49935 or email them to sverville11@hotmail.com.

Mid-Year Reports

Mid-Year reports reflect the program work of units in the department and are intended as an opportunity for a mid-year correction. Each department PPP chairman is encouraged to submit a narrative report **by January 5, 2021 to the National PPP chairman.**

Year-End Reports

Annual reports reflect the program work of units in their department and may result in a National Award for the participants if all award requirements are met.

Each department PPP Chairman is encouraged to submit a narrative report by **May 15, 2021 to the National PPP Chairman**

Members and units should follow their department's protocol and deadlines for report submissions at the department level.

Special 100th Anniversary History Program Facts:

Until 1943, the Past President's Parley was considered a subsidiary organization of the American Legion Auxiliary. It then became a standing committee.



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**Past Presidents' Parley Committee
Award Entry Form #2**

HONORING FEMALE ACTIVE DUTY VETERANS OR RESERVES

Requirements: Entries due to District Chairman by March 30, 2021

1. A brief narrative of their military service.
2. A narrative by the nominee, not to exceed 750 words, about "Women in Today's Armed Forces."
3. YouTube Video [3 minutes or less, under 2GB] of service in & out of uniform making the future face if **women in military** can be included.
4. A Unit may submit a nominee for each branch of military service.

Unit Number	
Unit Name	
District	
Nominee's Name	
Nominee's Address	
Nominee's Phone Number	
Branch of Military Service	
Date of Enlistment	
Unit Past President Parley Chairman	
Unit Chairman's Address	
Unit Chairman's Phone Number	
Complete this form, attach narrative and military history, and mail to:	ALA Dept.of Mich.C/O Sue Verville 212 N. Verlinden Lansing, Mi. 48915

Entries due with Green Slip to Department by April 15, 2021



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Past Presidents' Parley Committee

Award Entry Form #1

UNIT MEMBER OF THE YEAR

A Unit Member of the Year will be chosen to represent Michigan and will be recognized the National Convention.

Requirements:

1. Open to Senior members who are not in an elected or appointed leadership role higher than Unit President.
2. The Unit must submit a narrative of 1000 words or less describing the nominee's accomplishments and activities together with the nominee's name and address.
3. Entries will be judged at the district level and the winning district entry shall be forwarded to the Department Past President's Parley Committee for further consideration.

Unit Number	
Unit Name	
District	
Nominee's Name	
Nominee's Address	
Nominee's Phone Number	
Unit Chairman	
Unit Chairman's Phone No.	
Complete this form, attach narrative, and mail to:	District Past Presidents' Parley Chairman

Entry due March 30, 2021

District Chairman: Attach a "**Green Slip**" to the winning entry from your district and submit it to ALA Dept. of Mich. C/O Sue Verville 212 N. Verlinden Lansing, Mi. 48915 by April 1, 2021



**American Legion Auxiliary
2020-2021 National Award Cover Sheet**

This cover sheet should be attached to each narrative submitted for a national award. Please fill out the information as completely and accurately as possible.

Award certificates will be completed using the information given on this sheet, so please write carefully. All awards will be mailed to the department office after national convention. Department presidents may wish to recognize award recipients by presenting them at a department function.

National committee sponsoring award: _____

Type of Award: Department Unit Member

Name of the award you are applying for: _____

Complete the following if you are applying for a department award:

Name of department: _____

Name of department chairman: _____

Chairman's phone number: (____) _____ ALA member ID#: _____

Chairman's email address: _____

Please complete the following if you are applying for a unit award. Be sure to give the complete name of your unit. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Unit president/chairman (circle one) name: _____

Phone number: (____) _____ ALA member ID#: _____

Email address: _____

Please complete the following if you are applying for a member award. Be sure to give the complete name of the member. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Member Name: _____ ALA member ID#: _____

Nominating Member (if different from above): _____

Nominator's Phone number: (____) _____

Nominator's Email address: _____

Please see your committee Plan of Action to determine where to send this form.