



Department 1<sup>st</sup> Vice President  
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**RECOMMENDATION APPOINTMENT WORKSHEET  
FOR PERSONNEL COMMITTEE**

**RETURN NO LATER THAN: JANUARY 31, 2022**

**RETURN TO:** Marcy Jorae  
5122 Alward Rd.  
Laingsburg, MI 48848

Return by either e-mail submission or mail via USPS.

The Department President will need to appoint two (2) Auxiliary members to serve for one (1) year on the Personnel Committee. Since this is a “Special” Committee assignment, anyone from a Unit member to a Past Department President may be recommended. The Department President and the two Department Vice Presidents will be members of the “Personnel Committee”. For the two (2) Auxiliary members who will serve for one (1) year we are looking for someone who meets the following criteria:

1. *Has some experience in or knowledge of hiring personnel.* This could be familiarity with hiring procedures, current discrimination laws, etc.
2. *Availability to serve when needed.*

The following recommendations are being made for appointment to the Personnel Committee by:

Signed \_\_\_\_\_ District Number \_\_\_\_\_

Title \_\_\_\_\_ Phone and Email \_\_\_\_\_

Member recommended \_\_\_\_\_

Address \_\_\_\_\_

(Street) (City) (Zip)

E-Mail Address \_\_\_\_\_ Phone (Include Area Code) \_\_\_\_\_

District Number \_\_\_\_\_ Unit Number \_\_\_\_\_ Unit Name \_\_\_\_\_

Knowledge of hiring procedures \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Duplicate this form if you would like to recommend more than one member**