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**Department of Michigan**

**American Legion Auxiliary**

**Leadership Program**

**2022-2023**

**Leadership Program:**

The American Legion Auxiliary is an organization that provides both Junior and adult members, the opportunity to develop and hone their leadership skills. Our organization depends upon an ever-emerging stream of competent new leaders, trained, and guided by experienced ones, to assume leadership within the Auxiliary and advance its mission long into the future.

Most leaders are not born, they are made. In addition to leadership qualities such as integrity, vision, and the ability to communicate effectively, a good leader knows as much as possible about the organization they are leading, has a passion for the work, and has mastered basic skills such as parliamentary procedure. Every member is encouraged to enhance their membership by expanding their knowledge of the organization. The Auxiliary Basics Course is designed and available for any member in good standing.

Recognizing that to continue to maintain a viable organization to carry out the mission of serving veterans, active military and their families, our children and youth as well as our communities, must work to train and mentor our members to be the future leaders of our organization.

The Auxiliary offers a variety of opportunities for members to serve in leadership roles, from chairing a short-term community service project at the unit level to running for a National office.

**Key Program Statements:**

To raise awareness of ALA leadership development opportunities. (Workshops, Newsletters)

To promote participation in the ALA Academy. (Instruction to login in, Trifold)

To enhance knowledge about ALA history, programs, and organization. (Basic Leadership Course)

** ” The key to Leadership is in the word itself!” **

**Contact information:**

**Connie Kovacs- Chairman**

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**Sue Verville- Committee Member**

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Cell: 906-367-4149 Email: sverville11@yahoo.com

**Mary Anna Yuncker – Committee Member**

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**Leadership Area Team:**

Mary Anne Yuncker Western Area District 2, 3, ,4 ,5 Blue Keys

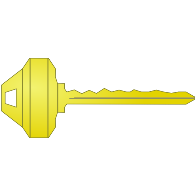
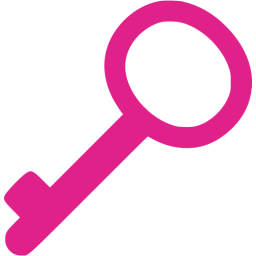
Mary Dubay Eastern Area District 7, 8, and 18 Yellow Keys

Georgia Downs Lower Northern District 9, 10 and 19 Green Keys

Sue Verville UPAA Area District UPAA Orange Keys

Connie Kovacs Southern Area District 1 and 16 Pink Keys

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Chris Robbi Department Parliamentarian Locks/Locksmith

Sharon SchulteDepartment Constitutions and Bylaws Key Tags/Key box

Lynn TerhuneDepartment Finance Lock box/ Safe

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**Leadership is…………**

**L Leaders**

**E Emblem**

**A Auxiliary**

**D Documents**

**E Engage New Members**

**R Resolutions**

**S Service not Self  
H History  
I Internet**

**P Programs**

**Michigan Key Academy:**

Helping Michigan Auxiliary members learn easy practices to mentor our new and seasoned members. This is the key to our future.

* **Trifold**
* **Workshops**
* **Fillable form**
* **Self-Paced**
* **Zoom events**

Building leadership skills is easier than you think. Join the Michigan Key Academy and travel the state as we turn the keys on leadership.

**Dates and Deadlines**

24 September 2022

\*Fall Conference

How to deal with conflicts

ALA Culture of Goodwill

31 December 2022

\*Mid- Year Report

Unit fillable form

District fillable form

10 February 2023

\*Winter meeting

My Mentor

Member of the year

31 March 2023

Unit reports due to District

15 April 2023

End of the year reports

Awards Deadline

**Leadership Awards:**

**Most Outstanding Unit Leadership Program:**

1. A certificate is presented to the Unit with the best Overall Leadership Program.
2. Entries must be in narrative form, not more than 1000 words.
3. Winner sent on to National.

**SANDRA A. KNAPP AWARD**

1. A certificate is presented to the DISTRICT.
2. Best overall Leadership Program.
3. Entries must be in narrative form, not more than 500 words.

**Unit Member of The Year**

1. Only senior members in good standing are eligible.
2. Current member-ship dues must be paid.
3. The member cannot have obtained an elected or appointed leadership role than that of Unit President.
4. Selection is based on accomplishments, activities, etc., for the current administrative year.
5. Years of membership are not part of the criteria; the nominee may be a new member.
6. The Unit must submit a narrative of 1,000 words or less describing the nominee’s accomplishments and activities together with the nominee’s name and address.
7. The Unit President and Secretary must sign the entry form unless the nominee is one of them, in which case a Leadership Chairman must sign the entry form. (Recognition for both persons)

**My Mentor**

1. This is your chance to honor the Auxiliary member whose example has encouraged you to become a good member/leader.
2. She or he may have worked closely with you, or you may have admired her/him from afar. There is no time limit on this award.
3. Write about how she/he has impacted your life as a part of the ALA.
4. In 500 words or less, tell us about her/him including her/his name, Unit and District number. (Recognition for both persons)

**Let’s get Started…Access instructions**

**To access Online Courses through the ALA Academy you must**

**first log into the ‘My Auxiliary Member Portal’**

To do this…

\*Go to our website, www.alaforveterans.org

\*Click on ‘Member Log In’ from the upper menu links

\*Enter your account User Id and Password

(If you do not have an account, first time users must select ‘Create Account’ to set up your log in credentials)

\*After entering your user ID and Password, you will land on your account info page where you can pay your dues, print your membership card, etc.

\*Hover your cursor over ‘Meetings and Trainings’ on the upper menu  
\*Slide down the dropdown menu that appears and click on ‘ALA Academy’

\*Click on ‘Launch ALA Academy’

**Handouts**

* Tri-Fold
* Fillable/Printable forms
* Member Data Survey Form
* Welcome Packet List
* Training Packet for ALA Workshops

**Resources: Online/In Person**

www.ALAforVeterans.org

ALA Senior Basics Course: “A Course on our History and Legacy”

Junior Leadership Course: “The ALA: My Organization and What I Need to Know”