

The American Legion Auxiliary Department of Michigan

2025 – 2026 Annual Chaplain/Music Reporting Form for Districts

District # _____ **# of Units in District** _____ **# of Units Reporting** _____

Submitter Name _____

Address _____

City/State/Zip _____

Phone # (_____) **email** _____

Please attach a narrative highlighting the special activities of your Units, if you need more room than provided. Include in your report the hours of donated time, and/or the money raised, as well as the in-kind donation values reported by the Units. When supporting an external organization, please explain who they are and how they support our mission or community. This report compiles all Unit reports received and any additional activities completed at the District level. ***Please include photos of your activities along with your narratives.***

Please indicate whether you have a member applying for, or a Unit applying for, any Department or National awards. Don't forget submissions for District Awards as well. Fill out a "Green" Award Sheet for each submission. Include the official name of the award, not just the Best Unit Report, etc. Please send your District report to the Department Chairman for the program you are reporting to and to the District President **no later than April 15**. Your District President should provide you with that contact info before the Annual Reporting time.

Chaplain:

- 1) How many Units held Memorial Services? _____ Was a District Memorial Service held?
Yes No Any other service like Four Chaplains? Yes No How many members attended? _____
- 2) Were there any Memorial Donations from your Units? Yes No If so, how many? _____
- 3) How much was donated \$ _____ Did your District make any Memorial donations?
Yes No How many? _____ How much was donated? \$ _____
- 4) How many Units drape their Charter for a deceased member? _____
- 5) Did your District prepare and submit a Book of Prayers for a Department Award? Yes No
- 6) How many of your Units prepared and submitted a Book of Prayers for a Department Award? _____
- 7) How many of your Units prepared and submitted an entry for the Department "Service to God and Country" Award? _____
- 8) Have all Units with deceased members submitted their list to the Department? Yes No
If not, please attach a deceased member's report to this report.

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Music:

Please write a brief narrative answering the following questions:

- 1) What role does music play in the meetings of your Unit/ District?

What songs do you incorporate?

If music does not play a role, why not?

- 2) How many Units use music in Memorial Services? _____ Does the District use music in Memorial Services, Four Chaplains Service etc.? Yes No How do you incorporate music?
- 3) How do you incorporate music into your holiday celebrations?
- 4) Do you have members in your District that contribute their musical talents to their communities (church choir, community band, etc.)? Yes No Please explain: