

The American Legion Auxiliary Department of Michigan

2025 – 2026 Annual Leadership Reporting Form for Districts

District # _____ **# of Units in District** _____ **# of Units Reporting** _____

Submitter Name _____

Address _____

City/State/Zip _____

Phone # () _____ **email** _____

Please attach a narrative highlighting the special activities of your Units, if you need more room than provided. Include in your report the hours of donated time, and/or the money raised, as well as the in-kind donation values reported by the Units. When supporting an external organization, please explain who they are and how they support our mission or community. This report compiles all Unit reports received and any additional activities completed at the District level. ***Please include photos of your activities along with your narratives.***

Please indicate whether you have a member applying for, or a Unit applying for, any Department or National awards. Don't forget submissions for District Awards as well. Fill out a "Green" Award Sheet for each submission. Include the official name of the award, not just the Best Unit Report, etc. Please send your District report to the Department Chairman for the program you are reporting to and to the District President **no later than April 15**. Your District President should provide you with that contact info before the Annual Reporting time.

Leadership:

- 1) How many Units provide a Leadership Workshop for your members? _____ If so, how many members attended? _____ Did your District provide a Leadership Workshop for your members? Yes ☐ No ☐ If so, how many members attended? _____
- 2) How did your Units promote attendance at ALA Mission Training? Please attach a brief narrative. How many members attended Mission Training? _____
- 3) How many Unit members took any ALA Academy courses or Live Webinars? _____ How many courses? _____
- 4) How do your Units guide their members to be better leaders?

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- 5) Provide a brief narrative explaining how your Units are mentoring new members.
- 6) Briefly explain how your Units/Districts encourage the chairmen of your programs to write narratives for reporting.
- 7) Did any of your Units promote and submit nominations for Unit Member of the Year? Yes ☐
No ☐ If yes, how many nominations were submitted? _____